

TRI-COUNTY COMMUNITY COUNCIL, INC.
LOW INCOME HOME ENERGY ASSISTANCE PROGRAM
VENDOR AGREEMENT
WITH
AMERIGAS
Attn: LIHEAP
650 W. Resource Dr.
Brooklyn Heights, OH 44131
PHONE 866-713-1304

The undersigned home energy supplier hereby agrees to the following conditions in order to receive vendor payments from the Low Income Home Energy Assistance Program (LIHEAP):

1. This agreement will begin on (05/01/2023) and will end on (04/30/2025). The agreement will be reviewed/renewed no later than (04/30/2025). (Must be at least every two years).
2. The Subrecipient agrees to provide the Vendor with a list of names and contact information for all agency personnel authorized to commit LIHEAP funds. Listed below:
Jessica Harris or Betty Wise @ (850)981-0036

3. The Vendor agrees to provide the Subrecipient with a list of names and contact information of all Vendor representatives authorized to resolve the energy crisis. Listed below:
Liheap Department - 866-713-1304
liheap@amerigas.com

4. The Subrecipient agrees to provide energy payments directly to the Vendor on behalf of the LIHEAP eligible customer in the form of a company check mailed directed to Vendor.
5. The Vendor assures that no household receiving LIHEAP assistance will be treated adversely because of such assistance under applicable provisions of state law or public regulatory requirements.
6. The Vendor assures that eligible households on whose behalf a LIHEAP vendor payment is received, either in the cost of goods supplied or the services provided, will not be discriminated either with cost of goods supplies or the services provided, against the eligible household on whose behalf payments are made.
7. The Vendor understands that only utility payments for heating/cooling bill assistance for electric, gas propane, wood, coal, or refillable fuels will be paid with LIHEAP funds. No water, sewage, or garbage charges may be paid with LIHEAP funds. However, LIHEAP funds does allow exception when water is used for air conditioning, i.e. an evaporated cooler.
8. The Vendor understands that only direct costs of energy related elements of a utility bill are allowed. No charges that result from illegal activities such as bad checks or meter tampering will be paid with LIHEAP funds. Other chargers that are not energy-related and are not required as part of the energy portion of the bill to keep power to the household. The Vendor is aware that such charges are the responsibility of the customer.
9. The Vendor understands that when the LIHEAP benefit amount does not pay for the complete charges owed by the customer, that the customer is responsible for the remaining balance owed.

TRI-COUNTY COMMUNITY COUNCIL, INC.
LOW INCOME HOME ENERGY ASSISTANCE PROGRAM VENDOR AGREEMENT

10. The Vendor agrees to assist the Subrecipient in verifying the LIHEAP customer's account information and to make timely commitments to resolve any crisis situation. The Vendor agrees to provide the Subrecipient with the following detailed customer account information: (1) current amount owed, (2) due date/disconnect dates and (3) amount necessary to resolve the crisis situation
11. The Subrecipient agrees to provide payment to the Vendor within 45 calendar days from the date of the Application Date.
12. This Vendor agreement will be signed by Subrecipient and Vendor upper level management with authority to enter into such commitments.
13. If a LIHEAP payment to the Vendor cannot be applied to a customer's account (with approval from Subrecipient), the funds will be returned to the Subrecipient within 30-45 calendar days of a refundable activity (account closure, overpayment, etc.).
 - o The "30-45 calendar days" allows for Subrecipient and vendor flexibility to choose and agree upon a timeframe between the 30-45 day requirement. Any requests for less than 30 days are acceptable; however, any requests to implement a timeframe longer than 45 days must be approved by DEO management.
14. The energy vendor will provide documentation at Minimum monthly to the subrecipient to demonstrate that LIHEAP benefits were delivered, the date of benefit delivery, and the cost of these benefits. Subrecipient must maintain these records as outlined in the LIHEAP Subgrant Agreement between DEO and the Subrecipient.
15. Subrecipient shall collect signed Authorization for Release of General and/or Confidential Information for LIHEAP Data from each eligible Applicant and ensure the signed releases are available for inspection by the Vendor.
16. Vendor will provide the requested customer data to Department of Economic Opportunity provided the customer has signed the Authorization for Release of General and/or Confidential Information for LIHEAP.
17. The Vendor, with the exception of municipal providers, must be in "active" status with the State of Florida: <http://sunbiz.org/search.html> and the Vendor's name must also be checked on SAMS at <https://www.sam.gov>. The name on the Vendor Agreement must match the legal business name on the State of Florida website.

SUBSUBRECIPIENT

TRI-COUNTY COMMUNITY COUNCIL, INC.
PO BOX 1210
BONIFAY, FLORIDA 32425

BY: _____

Signature

Joel Paul, Jr Executive Director
Name and Title

Date

5-11-23

VENDOR

AMERIGAS - Attn: LIHEAP
650 W. RESOURCE DR.
BROOKLYN HEIGHT, OH 44131

BY: _____

Signature

Leslie Toney - Liheap Supervisor
Name and Title

Date

5-10-2023